

**MADISON ASHRAE CHAPTER  
BOARD OF GOVERNORS  
MEETING NOTES**

1. **PRESIDING OFFICER:** Cameron Klein, President
2. **CALL TO ORDER (Time & Place)** October 22, 2018 4:07pm  
Great Dane, Fitchburg – 2980 Cahill Main, Fitchburg, WI 53711  
  
**Attendees:** **BOG:** C. Klein, J. Boatman, A. Bakel, K. Baker, G. Froehle  
**Committees:** M. Miller, J. Kraus
3. **MEETING MINUTES**  
C. Klein Approval for previous meetings held until next month.
4. **REPORTS**
  - a. Treasurer’s Report Discussion Motion to approve August 2018 Treasurer’s reports. A. Bakel - motion for approval. K. Baker – 2<sup>nd</sup>. Treasurer’s report passes.
5. **GOALS**
  - a. **President**  
Efficient use of volunteers’ time.
  - b. **President-Elect**  
See last month
  - c. **Treasurer**  
Goal to be on time with treasurer reports and consistent with information.
  - d. **Committee Chairs**  
Read PAOE points and keep up with it throughout the year.  
Contact RVC for help and guidance.
6. **COMMITTEES**
  - a. **Honors and Awards**  
S. Schuetter S. Schuetter has accepted the committee chair position. Scholarships will be a sub-committee. Technicians scholarships – M. Robert suggested that there potential candidates at Masters. Waiting for feedback from scholarship committee.
  - b. **Membership promotion**  
G. Froehle, K. Halverson A push for this year will get members to upgrade their member status. 269 members overall. We are currently down on student membership compared to what we have had in the past (12 currently, 25 in the past).
  - c. **Student Activities**  
J. Kraus A goal to get down to Platteville and promote the February student night. Additional items will be coming up – Beloit-Turner visit upcoming in late October.
  - d. **RP**  
Alex Bakel Full circle will be due by November 15<sup>th</sup>. This next month, A. Bakel will begin discussing with local vendors for the December meeting raffle. Goal for 2018-19 will be to hit the goal of \$15,000.
  - e. **Newsletter**  
M. Miller M. Miller would be out of the office, so the deadline for material will be November 2nd.

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- f. Golf**  
J. Kelley  
G. Froehle and M. Miller discussed who did not pay from the last outing for hole sponsorships. \$1,800 has been collected, and \$1,800 is yet due. By EOY, we will determine if we can collect the remaining payments.
- g. Programs**  
P. Schack  
No update.
- h. YEA**  
R. Youngdahl  
K. Baker has assembled a good list of members associated with YEA. They are determining what event to host next. C. Klein recommending an event yet this year.
- i. CTTC:**  
James Vander Zanden  
Need to setup a meeting with P. Andrisevic. For DLs, has programming been finalized? P. Schack confirmed Dr. Lawrence is locked in for May, Gordon Sharp is between March and April, yet to be confirmed.
- j. CTTC: Sustainability**  
P. Andrisevic  
No update.
- k. CTTC: Refrigeration**  
Joe Zhou  
Still need to fill this committee chair role. Joe Zhou will fill this role. Newsletter item to be assembled.
- l. Historian**  
G. Froehle  
Shawn Steinhoff was last month, and will be out in the newsletter.
- m. Audit**  
R. Stone  
J. Boatman sent treasurers reports and statements to James Vander Zanden and Robb Stone for the audit process.
- n. GAC**  
N/A  
Seeking a committee chair.
- o. Nominating**  
M. Heil  
No update.
- p. Honors and Awards**  
B. Winterle  
No update.
- q. Website Committee**  
M. Miller  
No update.
- r. CRC Action**  
C. Mori  
C. Mori has accepted the committee chair position.
- s. Programming**  
P. Schack  
C. Klein confirmed that the November meeting will be on optimizing control valve and CW coil selections at low loads. Vintage is a possible venue.
- 7. OLD BUSINESS**
- i. Basecamp review – tabled until next meeting.
  - ii. PDH Certificates
    - a. G. Froehle walked J. Boatman through the process, and these will be sent out shortly.

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**8. NEW BUSINESS**

- i. Watch out for spam emails to chapter admin email addresses.
- ii. Membership promotion will be the theme for November meeting. A good idea would be to have a laptop available for onsite sign-up.

**9. NEXT BOG MEETING**

November 26, 2018 – Location Great Dane

**10. ADJOURNMENT**

C. Klein called to adjourn the meeting at 4:48 pm.